



State of Alaska  
Department of Labor & Workforce Development  
Division of Business Partnerships  
1016 West 6<sup>th</sup> Avenue, Suite 205  
Anchorage, Alaska 99501  
907-269-4551 \ 907-269-0068 fax



**Denali Training Fund - Youth Program  
Quarterly Progress Report**

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization:	Chugach School District / 10-302
Name of Project:	Career Academy
Reporting Period:	01/1/10 - 03/31/10
Contact Name:	Carol Wilson
Contact Number:	(907) 222-2712

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the grant agreement.

Signed by: Carol Wilson Dated 4/6/10

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

The VTE Career Center will provide 52 rural youth with the following opportunities:

National Center for Construction Education Research (NCCER) Core Curriculum  
- 6 students will have the opportunity to work through the NCCER curriculum modules.

ServeSafe & Culinary Arts Curriculum - 12 students will learn how to handle food safely, including food preparation, personal hygiene, purchasing and storage, cooking and serving and cleaning and sanitizing and overall food safety regulations.

Employability Skills Training - In all sessions, students will gain skills in personal development, life skills, social development, urban familiarization, and career development.

The Excel Summer Camp will offer all three sessions in an accelerated format for 40 students.

Each session will consist of informational interactive field trips and jobs shadowing opportunities. Participants will be introduced to the AKCIS website and build their electronic life skills portfolio and career transition plan. They will take the various interest surveys to help them identify and match their interests with the wide variety for careers available in Alaska.

16 to 21 year olds in Chugach, Lake & Peninsula, and Bering Strait School Districts as well as communities that are served by Northwestern Alaska Career and Technical Education Center (NACTEC) will participate.

<b>TARGET POPULATION:</b> <b>58 participants - 16 to 21 years old</b>
---

Participants served to date: \_\_\_\_\_12\_\_\_\_\_

<b>GOALS/OBJECTIVES ACCOMPLISHED TO DATE:</b>
---

Please provide the number of participants served to date. 12
--

**Goal 1            Prepare rural Alaska high school students for transition from high school to Alaska's high growth, priority industry workforce through academic training.**

**Objective 1.1            By June 30, 2010, 6 students will participate in the Construction Academy and 5 will complete the NCCER Core Curriculum.**

**Objective 1.2            By June 30, 2010, 12 students will participate in the Culinary Arts Academy and 11 will complete the ServSafe Food and Culinary Arts program earning a National ServSafe Certificate.**

**Objective 1.3            By June 30, 2010, 40 students will participate and 36 will complete in the EXCEL Summer Camp program.**

**Objective 1.4            By June 30, 2010, 58 students will participate and 52 will complete the WorkKeys assessment.**

**Goal 2**      **Expose rural high school students to high growth industry professionals and industries that will prepare them for transition from high school to Alaska's workforce.**

**Objective 2.1**      By June 30, 2010, 52 students will participate in field trips and or job shadowing experiences.

**Objective 2.2**      By June 30, 2010, 52 students will be introduced to the AKCIS website and build their electronics life skills portfolio and career transition plan.

**Objective 2.3**      June 30, 2010, 52 students will complete surveys that will help to identify and match their interests with the wide variety of careers available in Alaska.

Goals /Objectives			By 6/30/10	Number to Date	Documentation
1	1	Students will participate in the Construction Academy and complete the NCCER Core Curriculum.	5	12	Participant attendance roster.
	2	Students will participate in the Culinary Arts Academy completing the ServSafe Food and Culinary Arts program.	11	0	Participant attendance roster.
	3	Students will participate in the EXCEL Summer Camp program	36	0	Participant attendance roster.
	4	Students will complete the WorkKeys assessment	52	0	Copies of portfolio and career plan should be maintained in the participant files.
2	1	Students will participate in field trips and/or job shadowing experiences.	52	12	Participant records documenting the field trips and/or job shadow experiences.
	2	Students will be introduced to the AKCIS website and build their electronic life skills portfolio and career transition plan.	52	12	Copies of portfolio and career plan should be maintained in the participant files.
	3	Students will complete surveys that will help to identify and match their interests.	52	12	Copies of surveys should be maintained in the participant files

**NARRATIVE OF SERVICES:**

Provide a brief narrative of services provided this quarter by applicable Goal/Objective.

**Goal 1****Objective 1.1**

To date, 12 students have enrolled and completed the first of 2 sessions of the VTE Construction Academy (see attached application packet and activity schedule). They completed and passed the Safety, Hand Tools and Power Tools units of the NCCER Core Curriculum. They have started the Math Unit by developing an ILP, and are working independently through the lessons. They will test for the math during Session 2 in April.

**Objective 1.2**

The Culinary strand will take place during EXCEL Summer Camp, 2010.

**Objective 1.3**

EXCEL Camp is scheduled for Summer, 2010.

**Goal 2****Objective 2.1**

During the previous quarter, 12 students participated in hands-on job shadowing experiences in Construction trades with Davis Constructors. In addition, they also received training on the bidding process.

**Objective 2.2**

12 students were introduced and have started an electronic portfolio on AKCIS during the previous quarter

**Objective 2.3**

The learning styles, values and interest inventory surveys are scheduled for Session 2 in April.

**ACCOMPLISHMENTS: SUCCESS STORIES:**

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

No trainings have occurred during this quarter.

**PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next quarter.

The next grant activity planned is scheduled for April 17<sup>th</sup> - 26<sup>th</sup>, 2010.

**ON TIME AND ON BUDGET:**

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Due to the late signing of the grant agreement, we were unable to count the students who attended the 2009 Summer EXCEL Camp (see 9/30 Quarterly Report). Consequently the number of students served to date has changed dramatically. After speaking with Carrie Couey (DOL), we have agreed to extend the grant to help cover costs for the 2010 EXCEL Summer Camp, which will bring the student numbers back up to what was originally projected.

**DEMOGRAPHIC DATA:**

List the number of participants, the age groups, the school the activities took place (list community if not at a school), number of the participants that are in school, the number of participants that are not in school and the training dates.

# OF YOUTH	# OF 16 - 18 YEAR OLDS	# OF 19 - 24 YEAR OLDS	SCHOOL OR COMMUNITY	# YOUTH IN SCHOOL	# YOUTH OUT OF SCHOOL	TRAINING DATES
12	12	0	See list	12		/09


**STATISTICAL DATA:**

Please complete the table below as applicable.

By Quarter	Career Guides Activities & Exploration	Youth Employ - ability Skills	Work Experiences	Academic Training	Apprenticeship and Pre-Apprent.	Total Participants
01/1 - 03/31						
04/1 - 06/30						
07/1 - 09/30						
10/1 - 12/31	12	12		12		12

**Please note:** The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.